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MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
~~Deputy Director for Management and Services~~

- (1) Memorandum dtd 22 March 1973 re
Visits to the Headquarters by Employees'
Wives and Husbands
- (2) Memorandum dtd 23 March 1973 re
Telephone Answering Procedures

CLASSIFICATION 056047
 REPORT NUMBER 077A000100030004-6
 TITLE IMDET
 (When applicable, insert date or event)

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4. If further steps are taken following the general policy expressed in paragraph 1, Directorates and Offices are expected to provide for limitations as may be required by legitimate cover considerations.



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W. E. Colby
Executive Secretary
CIA Management Committee

cc: IG
General Counsel
Legislative Counsel
D/ONE
D/DCI/IC
D/PPB
AO/DCI



CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

OFFICE OF THE DIRECTOR

DD / S R E G I S T R Y

FILE *Personnel 11*

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March 22, 1973

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
✓ Deputy Director for Support
Deputy to the DCI for the Intelligence Community
Director of National Estimates
General Counsel
Inspector General
Legislative Counsel
Director of Current Intelligence
Special Assistant for Vietnamese Affairs

SUBJECT: Visits to the Headquarters by Employees'
Wives and Husbands

Effective immediately, wives, husbands and children of employees will be welcome to visit the offices of the employees and to join them for meals in the North Cafeteria, Rendezvous Room and the Executive Dining Room. Visitors are not permitted in the South Cafeteria and reasonable discretion should be exercised in utilizing the Executive Dining Room because of its limited facilities. Employees should inform the Chief, Building Security Branch, Office of Security, [REDACTED] at least the day before such visits. The visiting spouse should come to the reception area at the main entrance where he or she will be identified by the employee and issued a Visitor - Escort Required badge. While in Agency buildings the spouse will be the responsibility of the employee and will be properly escorted at all times.

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STATINTL

[REDACTED]
Executive Assistant to the Director

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